

AUTHORIZED BY: MENTAL HEALTH PSG
EMERGENCY DEPARTMENT PSG AND RISK
MANAGEMENT PSG

NUMBER:

PREVIOUS NUMBERS: GE-
GR-

EFFECTIVE DATE: 27/02/02
REVIEW DATE: 13/12/01
REVISION DATE: 09/2011

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**SUBJECT: POLICE/AMBULANCE/CORRECTIONS/HOSPITAL
LIAISON COMMITTEE (P.A. C. H. L.C) TERMS OF REFERENCE**

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PURPOSE:

To provide forum to resolve issues of mutual interest and concern for the Hospital (TSH), Toronto Police Service (TPS) and the Toronto Emergency Medical Service (EMS) and the Metropolitan Toronto East Detention Centre (MTEDC)..

RESPONSIBILITIES:

1. Provide input into Hospital initiatives that involve or impact on the TPS, EMS and MTEDC
2. Identify processes that facilitate the meeting of joint goals of the Hospital, TPS, EMS and MTEDC.
3. Provide advice/assistance to resolve issues arising between TSH, TPS, EMS and MTEDC.
4. Develop subcommittees to ensure resolution of identified issues.

MEMBERSHIP:

Administrative Assistant to Mental Health Services (Secretary)

- 1.
2. Director, Corporate Risk Management, Patient Safety & Chief Privacy Officer
3. Representative from Patient Relations
 - Director of Patient Relations
 - Manager of Patient Relations
4. Director, Corporate Communications
5. Representative from Emergency & Urgent Care
 - Director, Emergency & Urgent Care
 - Patient Care Manager of Emergency & Urgent Care
 - Chief of Emergency
6. Representative from MHS
 - Director, Mental Health Services (exofficio)

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- Chief of Psychiatry & Mental Health Services
 - Patient Care Manager MHS Inpatient Units
 - Patient Care Manager Regional Crisis Programs (Chair)
 - 7. Manager, Security
 - 8. Representative from the Toronto Police Service
 - Community Mobilization Officer (43D)
 - Community Relations Officer (41 D)
 - Community Relations Officer (42D)
 - Superintendent (43D)
 - 9. Representative from the MTEDC
 - Manager Security
 - Health Care Unit
 - 10. Representative from the Toronto Emergency Medical Services
 - Operations Supervisor

DECISION MAKING:

Consensus

QUORUM

Quorum is 50% of members plus 1, need 5 present to have a meeting with representatives from each agency. Voting can take place on issues not related to the absent members' agency.

REPORTING RELATIONSHIP:

To the Executive Vice President, Patient Services.

Minutes to be distributed to all P.A. C. H. L.C. and the TSH Senior Team.

FREQUENCY OF MEETINGS:

The P.A.C.H.L.C. committee will meet to resolve any outstanding issues that may arise that require the committee to reconvene.

In the absence of the committee, any organization-specific issues that may arise will be brought to the Patient Relations Facilitator who will then contact the appropriate TSH personnel to respond to the issues. The Patient Relations Facilitator will facilitate any communications required from TPS, EMS, & TEDC with the TSH staff.

If at any time committee members identify the need to reconvene, the committee will be called together.

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