



| | Regional HSJCC Reps (Voting Members) | Ministry Reps (Ex-Officio) | Other Members (Ex-Officio) |
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| Present | Trevor Tymchuk (North East Region) Sharon Deally-Grzybowski (Waterloo-Wellington Region) Sandie Leith Co-Chair(North East Region) Michael Dunn (Simcoe County Region) Courtenay McGlashen (Peel Region) Joan Dervin (Champlain Region) Rob Adams (Durham Region) Katie Almond – Co-chair (Toronto Region) Jonathan King (York-South Simcoe Region) Geoff Reekie (Simcoe-Muskoka Region) Kim Burson (South East Region) Marie Hoy (Halton Region) Judy Alton (Simcoe County Region) Dennis De Salvo (Central South Region) | Sheri Weisberg (MOHLTC) Sue Khowessah (MCSCS) Jennifer Gravelle (Corrections Canada) Brian Smegal (MCYS) Reshmi Majumder (MCSS) Dena Bonnet (MAG) Carol Lang (MOHLTC) | Marnie McDermott (Community Network of Specialized Care) Jenna Hitchcox (CMHA, Ontario) Dorina Simeonov (CMHA, Ontario) |
| Regrets | Heather Callender (South West Region) Rob McDonnell (South East Region) Renee Rerup (York-South Simcoe Region) Sarah Gauthier (North East Region) Janice Wicke (Peel Regional HSJCC) Carolyn Donaldson (York-South Simcoe Region) Liisa Leskowski (North West Region) Phil Lillie (Durham Region) Martina Piccinin (HKPR Region) Domenica Dileo (Toronto Region) Rhonda Frank (Halton Region) Steve Lurie (Toronto Region) Dave Jarvis (HKPR Region) | Marie Fitzgerald (MCSCS) Nila Sinnatamby (MOHLTC) Chris Higgins (MOHLTC) | Brad Davey (CONNEX) John Pare (OACP) Ryan Fritsch (LAO) |
| Guests | Uppala Chandrasekera (CAMH) Angela Skopyk (Trent University) Heather Reid (U-Links) | | |

| AGENDA ITEM | DISCUSSION | ACTION |
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| <p>1) Welcome and Introductions</p> <p>Review of agenda for Sept. 10</p> | <p>Katie welcomed the Provincial HSJCC members to the meeting of September 10th, 2013.</p> <p>The Provincial HSJCC reviewed the agenda for the September 10th, 2013 meeting. No changes were requested to be made to the agenda.</p> | |
| <p>2) Review and approval of May 13, 2013 minutes</p> | <p>The Provincial HSJCC reviewed the minutes of May 13th, 2013.</p> <ul style="list-style-type: none"> • There were four names of committee members mentioned in the minutes that are no longer a part of the P-HSJCC. <ul style="list-style-type: none"> ○ Mark Graham, Mandeep Flora, Sirad Mohamoud, and Courtney Edmundson will be removed from the minutes of May 13th, 2013. • Two typos will be corrected as found on page 9: <ul style="list-style-type: none"> ○ “ICS” will be corrected to read “ICES.” ○ “OSDP” will be corrected to read “ODSP.” | <p>Moved by Joan Dervin to approve the minutes of the meeting held May 13th, 2013, seconded by Trevor Tymchuk.</p> |
| <p>3) Membership Updates</p> <p>Ministry Reps., LHIN, Members at Large,</p> | <p>Mike O’Shea, Senior Officer – Mental Health, from the North East LHIN has agreed to become a member of the Provincial HSJCC.</p> <ul style="list-style-type: none"> • Mike will be representing a provincial perspective from the LHINs, not limited to a regional perspective from the North East. • Mike will be reporting to the North East LHIN CEO regarding Provincial HSJCC matters. There is a reporting mechanism in place so that the P-HSJCC matters will be raised at the larger provincial wide LHIN discussions. <p>Trevor Tymchuk is no longer the Co-chair of the North East HSJCC as he no longer resides in the Northeast.. Trevor indicated he was hoping to be able to continue on the Provincial HSJCC as the chair of the CKT committee. It was identified that there is currently one of the Member at Large positions vacant on the Provincial HSJCC.</p> <ul style="list-style-type: none"> • It was noted that Trevor will remain the Chair of the CKT committee. <p>Katie and Sandie informed the members of the PHSJCC that they receive many emails asking for provincial, regional and local membership on committees from individuals interested in becoming involved with the HSJCC work.</p> <ul style="list-style-type: none"> • Dorina will be revising new membership policy process. | <p>Moved by Sharon Deally-Grzybowski to accept Trevor Tymchuk as a Member at Large on the Provincial HSJCC, seconded by Sandie Leith.</p> |
| <p>4) Annual report submission</p> | <p>Sandie Leith informed the Provincial HSJCC members that the 2012/13 P-HSJCC Annual Report was completed and submitted.</p> <p>It was suggested that the updates in the P-HSJCC Annual Report also include updates from the ministry representatives on the committee (not limited to Regional</p> | |

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| | <p>and Local HSJCCs).</p> <ul style="list-style-type: none"> • Sheri indicated that from the perspective of the MOHLTC, this was not necessary for the purposes of reviewing the Annual Report. Should the Provincial HSJCC want to include ministry updates in the 2013/2014 Annual Report, she suggested they do so as an Appendix. | |
| <p>5) Funding Proposal for Secretariat status Workplan</p> | <p>The Funding Proposal for the P-HSJCC Secretariat has been submitted to the MOHLTC.</p> <ul style="list-style-type: none"> • Chris Higgins will be meeting with Anne Bowlby in October 2013 to discuss the Funding Proposal for the Provincial HSJCC secretariat. • Chris will then be meeting with Katie and Sandie to discuss the outcomes of this meeting. | |
| <p>6) Update from Conference Committee</p> | <p>Joan Dervin provided an update on the P-HSJCC conference occurring in November.</p> <ul style="list-style-type: none"> • There have been 164 registrations to date. This number is on track to reach the target registration number of approximately 300 people. • The early bird registration deadline has been extended to September 30th, 2013. <p>Joan asked for volunteers from the P-HSJCC to facilitate concurrent sessions. This role would require tasks such as introducing the speaker, handing out evaluations to participants, and facilitating the question and answer session for the presentation.</p> | <p>Trevor will send out a reminder email using the CKT mailing list to inform the HSJCC network of the extended registration deadline.</p> <p>Provincial HSJCC members interested in facilitating a concurrent session of the conference are asked to contact Joan Dervin at Joan.Dervin@theroyal.ca for more information.</p> |
| <p>7) Update from Communications & Knowledge Transfer Committee</p> | <p>Trevor Tymchuk provided an update from the CKT committee to the members of the Provincial HSJCC.</p> <ul style="list-style-type: none"> • The Committee is expecting an update from Connex with respect to the status of the website soon and will let the committee know of the outcomes of this update. • The updated website should be made available to the public shortly after the testing period has concluded. | |

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| 8) Update on Police-ER Protocol Project | <p>Dorina provided an update to the steering committee on the status of the second phase of the Police ER Protocols report.</p> <ul style="list-style-type: none"> • Phil Lillie has been actively contacting police officers around the province and asking them to respond to the questions required to complete the Police ER Protocol project. • Dorina has been working on developing a report outline. • The report is to be completed by mid-October (before the Interministerial Directors meeting). | |
| 9) Update on EENet Community of Interest application | <p>Katie provided background information on the history of the Provincial HSJCC with EENet's Community of Interested funding.</p> <ul style="list-style-type: none"> • Last year, the Provincial HSJCC was granted funding to lead a Community of Interest. Uppala coordinated these efforts last year. • Webinars were conducted, highlighting promising practises from HSJCCs across the province. <p>Dorina provided an update on the status of the new Community of Interest application.</p> <ul style="list-style-type: none"> • The funding renewal application has been resubmitted with the changes made to the budget as requested from EENet. Sandie signed the resubmitted document. • The committee is currently waiting to hear from EENet with regards to the status of the application. | |
| 10) Participation in Ontario's comprehensive Mental Health and addiction strategy – Years 4-10 | <p>Sandie participated in the stakeholder consultations hosted by the Ministry of Health and Long-term care regarding Ontario's comprehensive Mental Health and Addiction strategy (years 4-10).</p> <ul style="list-style-type: none"> • Sandie was able to provide perspective from the HSJCCs to this meeting through participation in small group discussions. | |
| 11) Bail Consultation developments | <p>Sandie provided an update and background on the Provincial HSJCC involved with the Bail consultations held through the Ministry of the Attorney General (MAG).</p> <ul style="list-style-type: none"> • The consultations were intended to look at how to improve the bail process in court. • A working group from the Provincial HSJCC made recommendations regarding bail issues to MAG. • The working group presented their findings to Lori Montague (Ministry Lead and Director of Justice on Target) in March 2013. • A follow up meeting regarding the Provincial HSJCC's recommendations was | <p>Report on Bail Recommendations to be circulated to the network once they are released</p> |

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| | <p>held on September 9th, 2013 between Sandie, Katie, Dorina and Lori to discuss the P-HSJCC's findings in more detail. The purpose of this meeting was to discuss how the HSJCC might support the implementation of the bail recommendations that will be coming from the Bail Experts Panel.</p> <ul style="list-style-type: none"> The final report from the consultations should be coming out in October 2013. <p>Katie noted that the recommendations found within the report largely incorporate the work that the HSJCCs completed for the project. She also noted that the report will include very detailed implementation plans for each of the recommendations.</p> <p>It was noted that there may be large projects coming out of the bail consultation report that the HSJCCs will be asked to help with.</p> <ul style="list-style-type: none"> The PHSJCC will play a role in disseminating information on the P-HSJCC network, newsletters and website. <p>It was suggested that Lori from MAG provide an update on the bail consultation project and outcomes during the Provincial HSJCC January 2014 meeting. This presentation will include the outcomes of the consultations and details on implementing the recommendations.</p> | <p>Katie Almond will contact Lori Montague to ask if she can prepare a presentation for the January 2014 Provincial HSJCC meeting to provide an update on the bail consultation project.</p> |
| Break | | |
| <p>12) Justice Collaboratives</p> <p>a) Expert panel</p> <p>b) Provincial Collaboratives Advisory Group (PCAG)</p> | <p>Uppala provided a presentation on the Justice Collaboratives lead by CAMH.</p> <p>The presentation will be disseminated to the Provincial HSJCC once it is finalized.</p> | <p>Uppala will send the final version of the presentation to Jenna once it is finalized. Jenna will then disseminate Uppala's presentation to the members of the PHSJCC.</p> |

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| <p>13) PHSJCC Workplan</p> | <p>The draft Provincial HSJCC workplan for 2013-2015 was created by Dorina Simeonov. Dorina provided the document to the PHSJCC members and provided a brief overview of the items to the committee.</p> <ul style="list-style-type: none"> • Dorina mentioned that the workplan was based on the deliverables mentioned in the 2012/2013 PHSJCC Annual Report. <p>The Provincial HSJCC members then discussed the workplan in detail:</p> <ol style="list-style-type: none"> 1. Maintain HSJCC membership database <ul style="list-style-type: none"> • The membership database will be put into place once the website is up and running. • CKT committee will be responsible for maintaining the membership data base. 2. Identify HSJCC promising and exemplary practices <ul style="list-style-type: none"> • Sandie, Dorina and Katie will develop criteria for identifying exemplary practices within HSJCC activities. • The exemplary practices can be profiled in the P-HSJCC newsletter. • A section of the new website can be dedicated to exemplary and promising practices. 3. Share information across the P-HSJCC network and beyond <ul style="list-style-type: none"> • The EENet funding will drive this deliverable. • Information will be shared through webinars funded by the Community of Interest project. • Leaders of promising practises will speak at the webinars and these practises will be mentioned again in the Annual Report to further share this knowledge with others. • The CKT committee will be mainly responsible for sharing information across the P-HSJCC network and to others. <p>It will be important for the Provincial HSJCC to take on the task of creating a running list issues at a local level. These issues will be monitored by the Provincial HSJCC to identify trends across the province of relevant areas of concern that may need to be addressed on a larger scale.</p> <ul style="list-style-type: none"> • A good method to gather emerging issues across the province will be to ensure regional updates are completed for each Provincial HSJCC meeting. Reviewing the minutes if each Provincial HSJCC will be important when identifying important issues facing local HSJCCs. | <p>Sandie, Dorina and Katie will develop criteria for identifying exemplary practice</p> |

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| | <ul style="list-style-type: none"> • Surveys can also be used to collect information on local issues relating to mental health and justice throughout Ontario. <p>4. Evaluate</p> <ul style="list-style-type: none"> • This piece of the workplan will revolve around tracking impacts of Provincial HSJCC initiatives. • A priority deliverable in this area will be to do a follow up survey on the impact of last year's webinars that were funded by EENet. <p>5. Support provincial policies & directions</p> <ul style="list-style-type: none"> • The Provincial HSJCC's involvement with the Justice collaborative should be documented as a method that the committee is taking to support provincial policies/directions. <p>6. HSJCC provincial conference</p> <ul style="list-style-type: none"> • The work on this deliverable is well underway. • The evaluations from the conference will be shared with all members of the Provincial HSJCC. <p>7. Seek funding for Secretariat</p> <ul style="list-style-type: none"> • Funding proposal has been sent in to the ministry regarding the P-HSJCC secretariat. | <p>The final draft of the workplan will be sent to Chris Higgins.</p> <p>Moved by Joan Dervin to approve the 2013-15 P-HSJCC workplan, seconded by Judy Alton.</p> <p>Jenna will locate the mailing lists for the Provincial HSJCC webinars from 2012/2013.</p> <p>Sandie and Katie will begin work on a follow up evaluations from the 2012/13 webinars. The Co-chairs asked for additional volunteers to help with this task.</p> |
| Working Lunch | | |
| 14) Brief Updates from Regional HSJCCs and Ministries Cont'd | See "PHSJCC Regional Update – September 2013" document included in the follow up materials. | |
| 15) Presentation: | <p>"Analyzing the Effects of Criminal Diversion Programs on Young Adults with Mental Health Issues"</p> <ul style="list-style-type: none"> • Angela Skopyk and Heather Reid delivered a presentation regarding an evaluation of a youth criminal diversion program. • Presentation materials were included in the Provincial HSJCC meeting materials of September 10th, 2013. | Heather Reid will send Jenna a report on recidivism completed by a former student. Jenna will then disseminate this report to the Provincial HSJCC members. |
| 16) Confirm Next Meeting Dates: | The Provincial HJSCC discussed future meeting dates leading. Conference: November 25 – 27, 2013 | |

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| | <p>Future PHSJCC meeting dates:</p> <ul style="list-style-type: none"> • Wednesday, November 27, 2013 (12:30pm- 2:30pm) <u>Note:</u> This meeting will take place at the PHSCC conference. • Tuesday, January 14, 2014 (9:00am-2:30pm) • Tuesday, March 11, 2014 (9:00am-2:30pm) <u>Note:</u> This date will be moved to March 18th, 2013 providing the room at MCYS meeting location can be booked. • Tuesday, May 13, 2014 (9:00am-2:30pm) <p>The proposed 2014-2015 dates included:</p> <ul style="list-style-type: none"> • Tuesday, September 23 2014 • Tuesday November 25, 2014 • Tuesday, February 10 2015 • Tuesday April 14 2015 | <p>Katie will send proposed 2014/15 dates to Brian Smegal (including March 2014 changed date) to ensure the room at MCYS can be booked for the committee's use.</p> <p>The use of OTN will be looked into to be used for future Provincial HSJCC meetings to include members that can not attend in person.</p> |
| <p>17) In camera meeting for Provincial HSJCC members (excluding ex-officio reps)</p> | <p>There was no in camera session required for the Provincial HSJCC meeting of September 10th, 2013.</p> | |
| <p>18) Meeting adjournment</p> | <p>The Provincial HSJCC meeting of September 10th, 2013 was adjourned at 1:52pm.</p> | |