



Provincial Human Services and Justice Coordinating Committee Meeting Minutes

Date: May 13, 2013 Time: 9:30pm – 2:30pm

	Regional HSJCC Reps (Voting Members)	Ministry Reps (Ex-Officio)	Other Members (Ex-Officio)
Present	Heather Callender (South West Region) Trevor Tymchuk (North East Region) Liisa Leskowski (North West Region) Sharon Deally-Grzybowski (Waterloo-Wellington Region) Sandie Leith Co-Chair(North East Region) Judy Alton (Simcoe County Region) Phil Lillie (Durham Region) Michael Dunn (Simcoe County Region) Martina Piccinin (HKPR Region) Courtenay McGlashen (Peel Region) Domenica Dileo (Toronto Region) Joan Dervin (Champlain Region) Rhonda Frank (Halton Region) Steve Lurie (Toronto Region) Dave Jarvis (HKPR Region)	Chris Higgins (MOHLTC) Sheri Weisberg (MOHLTC) Sue Khowessah (MCSCS) Jennifer Gravelle (Corrections Canada) Brian Smegal (MCYS) Reshmi Majumder (MCSS) Dena Bonnet (MAG)	Marnie McDermott (Community Network of Specialized Care) Kelly Downs (CMHA Ontario) Michelle Gold (CMHA Ontario) Jenna Hitchcox (CMHA, Ontario) Marnie McDermott (Community Networks of Specialized Care) Ryan Fritsch (LAO)
Regrets	Rob Adams (Durham Region) Rob McDonnell (South East Region) Renee Rerup (York-South Simcoe Region) Sarah Gauthier (North East Region) Sandy Milakovic (Reel Region) Mark Graham (HKPR Region) Marie Hoy (Halton Region) Katie Almond – Co-chair (Toronto Region) Jonathan King (York-South Simcoe Region) Janice Wicke (Peel Regional HSJCC) Geoff Reekie (Simcoe-Muskoka Region)	Carolyn Lang (MOHLTC) Mandeep Flora (MCSS) Marie Fitzgerald (MCSCS) Nila Sinnatamby (MOHLTC) Sirad Mohamoud (MOHLTC) Courtney Edmundson (MCYS)	Brad Davey (CONNEX) John Pare (OACP)

	Carolyn Donaldson (York-South Simcoe Region) Dennis De Salvo (Central South Region) Vicky Huehn (South East Region)		
Guests	Krista Davis (York University) Rob Moore (CAMH) Uppala Chandrasekera (CAMH) Alexia Jaouich (CAMH)		

Item for Discussion	Discussion	Action & Persons Responsible
1) Welcome and Introductions	Sandie welcomed everyone to meeting. Dena Bonnet from MAG and Jenna Hitchcox from CMHA, Ontario were introduced.	
2) Review and approval of March 19, 2012 minutes	Minutes were sent out and reviewed by PHSJCC.	Motion to approve meeting minutes from March 19, 2013 meeting by Heather Callender and seconded by Judy Alton. Carried.
3) Justice Service Collaborative-Presentation by Rob Moore:	<p>Rob Moore presented current status of the Service Collaboratives, and identified an opportunity for the PHSJCC to work with the Justice Service Collaboratives to ensure alignment.</p> <p>PHSJCC could contribute members to the Expert Panel and participate in consultations. Expert panels are set up to get a better understanding of what is going on in the province, in different sectors</p>	<p>Provincial HSJCC Co-chairs will meet with the Justice Service Collaborative Director to discuss the criteria for the experts panel.</p> <p>Regional Chairs to consider putting their names forward once the process and criteria for membership on the Panel is identified.</p>
<p>4) Provincial HSJCC business update:</p> <p>a) Conference Committee</p> <p>b) Communication and Knowledge Transfer Committee</p> <p>c) Police Protocol Project-next Steps</p> <p>d) EENet Community of Interest-Final Report submitted/ongoing discussions</p> <p>e) Proposal to Inter-ministerial Director's Groups</p> <p>f) Staffing changes and</p>	<p>a) Conference committee:</p> <ul style="list-style-type: none"> • Abstracts are currently being submitted and reviewed by committee • Two keynote speakers are confirmed. Other invitations have been sent out to try and get someone from government perspective to speak. • Goal is to get 3-4 speakers for the conference <p>b) Communication and Knowledge Transfer Committee</p> <ul style="list-style-type: none"> • Original timeline for new website had a completion date of March 2013. This has not yet been completed. • CKT emails are being sent to all levels of HSJCC (regional chairs do not need to send out to locals). <p>c) ER Protocol project</p>	<p>Sandie and Heather will send the contact of information of proposed speakers to Joan.</p> <p>Regional representatives will send other keynote speaker ideas to Joan.</p> <p>CKT Committee will contact Connex to provide revised time line.</p>

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interim plans	<ul style="list-style-type: none"> • Next steps: The Working Group will identify two or three effective Police-ER protocols for the IMHJ Director's Group. • A work plan will be developed at May 14 meeting. <p>d) EENet Community of Interest</p> <ul style="list-style-type: none"> • The final report has been submitted with information regarding how funds were allocated. • Sandie is working with Heather Bollock to further collaboration with EENet, particularly in regard to knowledge exchange support. <p>e) Proposal for Inter-ministerial Mental Health and Justice Committee</p> <ul style="list-style-type: none"> • The main purpose of proposal is to secure funding for a Secretariat for the PHSJCC. • The Steering Committee is working with Chris to finish proposal. Michelle also supporting this process. <p>f) Staffing changes and interim plans</p> <ul style="list-style-type: none"> • The hiring process for new Policy and Planning Analyst at CMHA, Ontario has begun. • Steering Committee Changes: <ul style="list-style-type: none"> i. New Members: Sharon Deally-Grabowski, Joan Dervin and Phil Lillie of the Regional Committees and Jennifer Gravelle (Correctional Services of Canada) and Sue Khowessah (MCSCS) are now to be a part of the PHSJCC Steering Committee. ii. Vicky Huehn has resigned from the steering committee. She will remain on the PHSJCC and the co-chair of the conference committee. 	<p>Police-ER Working group to identify next steps.</p> <p>Sandie to follow up with EENet regarding opportunities for collaboration.</p> <p>Steering committee to complete proposal.</p>
<p>5) Provincial HSJCC Terms of Reference follow up</p> <p>a) Steering Committee Membership/MOHLTC</p>	<ul style="list-style-type: none"> • Motion to approve terms took place at last meeting, however the Ministry of Health has requested some small notes of clarification. As these changes do not impact the spirit of the Terms of Reference in anyway, a new vote was not required. 	<p>The "draft" watermark will be removed for the final Terms of Reference and the document will be posted on the website.</p>

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Review	<ul style="list-style-type: none"> • Notable changes: <ul style="list-style-type: none"> ○ Termination of membership can occur if: <ul style="list-style-type: none"> ▪ 50% of meetings missed without notice or sending an alternate - to stress importance of communication and participation ▪ A member does not act in accordance to goals and objectives of HSJCC • The Terms of Reference have been sent to and approved by MOHLTC. 	
6) Bail Consultation updates	<ul style="list-style-type: none"> • Sandie met with Laurie Montague (Justice on Target) to discuss the bail recommendations proposed by the Provincial HSJCC. • Justice on Target is in the process of holding consultations. 	Sandie will communicate any responses on the issue of bail from Justice on Target to the Provincial HSJCC.
7) Annual Report 2013/2014 Workplan	<ul style="list-style-type: none"> • Michelle introduced the template for the Provincial HSJCC Annual Report which is due June 30, 2013 • Regional Chairs will be asked to report on their regional and local committees. <ul style="list-style-type: none"> ○ Important for 2 main reasons: <ul style="list-style-type: none"> ▪ Important for accountability – for MOH to justify funding ▪ To share/transfer replicable successful accomplishments: we need to make the effort in the Annual Report to increase knowledge exchange of local successes that may help other HSJCCs ○ There is also the potential to use this information at the conference – highlight accomplishments in posters. ○ Regional then locals listed underneath their respective region has been requested as the most helpful format of the annual report section for committee accomplishment section • Regional chairs must also review their regional and local membership lists to ensure that all necessary changes are reflected on the website. 	<p>Sandie will draft a letter to the Regional Committee Chairs requesting the completion of the Regional and Local Accomplishments template. The template will include the following sections:</p> <ul style="list-style-type: none"> • Annual updates of accomplishments • Priority issues/areas of concern • Areas that the HSJCC are currently working on <p>Kelly and Jenna will circulate the documents next week and collate the responses.</p> <p>Regional Chairs will forward membership changes to Trevor.</p>

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	<ul style="list-style-type: none"> ○ The Ministry of Health has stated that membership lists do not need to be included in the Annual Report. Instead, a link to the list on the website will suffice. ○ Local membership is listed under resources for Regional Committees ● Detailed statement of expenditures 2012/23 will be completed by Steve Lurie – 6 local HSJCCs received funding. <p>A proposed 2013-2014 draft workplan document prepared by Sandie Leith and Michelle Gold was circulated for preliminary discussion. Each committee member was given the opportunity to participate.</p> <ul style="list-style-type: none"> ● Expressed need to have a better/more formal process in place for sharing exemplary practices and regional updates EENet may be a good resource to help work on formalizing sharing information (EENet Connect – online communities for discussion) SharePoint also has similar capabilities <ul style="list-style-type: none"> ○ Collaboration with Justice Collaboratives to be added to the workplan ○ The proposed workplan from Sandie/Michelle was perceived as reflective of the roles/responsibilities of the Provincial HSJCC. 	<p>Steve will complete financial reporting section of the annual report.</p> <p>Michelle will incorporate the input of the Provincial HSJCC into 2013/14 workplan.</p>
Working Lunch		
<p>8) Brief Updates from Regional HSJCCs and Ministries</p> <ul style="list-style-type: none"> i) Regional HSJCCs ii) MAG, MCSC, MCSS, MOHLTC iii) OPP, Corrections Canada, CMHA Ontario, Forensic Directors Group 	<p>Updates provided in advance were circulated and highlighted by members present (see attached Updates document)</p> <p>Verbal reports were added to the Updates document and are noted as such-verbal updates at the PHSJCC.</p> <p>Issues noted requiring further consideration noted below:</p> <p>Simcoe-Muskoka Regional HSJCC noted the following concern that could impact other regions.</p> <ul style="list-style-type: none"> ● Due to a Bargaining Unit Integrity Grievance settlement between the OPSEU union representing correctional staff and the province, the role of CMHA and Enaahchtig Release from Custody staff has been limited significantly: 	

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	<ul style="list-style-type: none"> ○ The settlement states: "The CMHA and Enahtig representative(s) shall not provide any one-one-one services to offenders, except in relation to community based services to be provided by CMHA and Enahtig upon discharge, The CMHA and Enahtig representative(s) shall not provide services to offenders who are not suffering from mental health issues." ○ The result is Release from Custody staff can no longer discuss release plans with inmates, make community referrals and appointments on their behalf etc. They are limited to providing information on their specific service only. Central North Correctional Centre has not been able to hire more staff to address these issues adequately, but rather have one staff person adding mental health discharge planning to her already large portfolio. As a result referrals and information provided to the client are not as comprehensive, there is a disconnect between in and out of custody service and clients are less apt to follow up with Release from Custody when in the community as they have often not established a meaningful rapport with the Counsellor due to the limited service they can provide in-custody. ○ An example to illustrate the impact is as follows: If the Enahtig Release from Custody Counsellor meets with an inmate, who they have previously worked with, and determines that they would benefit from an Aboriginal specific service in the community, the worker cannot make the referral, but rather suggest this to the CNCC staff person (non-Aboriginal) who may then make the referral if time and resources permit and communicate this back to the Counsellor to follow-up post-release. Again this leads to a disconnect when the client is released and a convoluted process. Similarly CMHA staff cannot make referrals to other CMHA locations or programs which is a challenge <p><u>Ex-Officio Reports:</u></p> <p>Ministry of Children and Youth Services: Brian Smegal</p> <ul style="list-style-type: none"> ● Paul Wheeler is new director of the Policy Research branch which may result in changes of representation. 	

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	<ul style="list-style-type: none"> • Moving on Mental Health (formally “System Transformation”) is in progress. • In response to the GA inquest with recommendations, MCYS will be hosting a "Communication Day" on October 30, 2013 at the Toronto Reference Library. The Provincial HSJCC will be approached to contribute. • CMHO conference will occur in early November. <p>Legal Aid Ontario:</p> <ul style="list-style-type: none"> • Working on public consultation paper with an advisory committee – strategic directions to come out at the end of June, 2013 • Looking at how mental health relates to activities of LAO <p>How to design the programs and services of LAO to better service people mental health and addictions issues</p> <p>Ministry of the Attorney General:</p> <ul style="list-style-type: none"> • Dena Bonnet was introduced as the new representative for MAG • Structure changes has occurred within MAG divisions <p>Correctional Service Canada:</p> <ul style="list-style-type: none"> • Kingston Penitentiary closure as of September • A new Community Corrections Centre will be opening • Big issue: Offenders coming out on prescription medication – cannot get prescription drugs once they have been released <ul style="list-style-type: none"> ○ Trying to make some arrangements with GPs in the community ○ Asked from input from PHSJCC members for potential solutions ○ Use of telemedicine may be an option <p>Ministry of Community and Social Services</p> <ul style="list-style-type: none"> • Evaluations of dual diagnosis work to be disseminated by the end of the month. Consulting with stake holders will be next 	<p>This ruling could have a significant impact on the Release from Custody programs which are funded by the MOHLTC as part of Service Enhancements. This situation needs to be monitored by all regional committees.</p>

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	<p>step.</p> <ul style="list-style-type: none"> • Director wants to look at training programs on a provincial level • Inter-ministerial work: <ul style="list-style-type: none"> ○ ICS and OSDP data to be linked ○ FASD conference funded by PHAC will occur - bringing a strategy to government • Initiative with Surrey place to train doctors is in its final year. They are looking at knowledge transfer for outcomes of this project. <p>Ministry of Health</p> <ul style="list-style-type: none"> • Addressing the lack of youth forensics beds Ontario is a priority. • A documentary called “NCR” about a patient at Brockville premiered at HotDocs. Recommended that the documentary be shown at PHSJCC conference • Inter-ministerial Mental Health and Justice Directors' Group is focused on: <ul style="list-style-type: none"> ○ Forensic items (court services pressure – faster delivery) ○ Police ER study from HSJCC <ul style="list-style-type: none"> ▪ In process of identifying 2-3 protocols identified as useful to police and writing and addition support ○ Release from custody issues <p>Ontario Provincial Police:</p> <ul style="list-style-type: none"> • Crisis intervention training continues: <ul style="list-style-type: none"> ○ Up to 16 courses provided this year—many success stories from the training ○ Some of the money comes from HSJCC funding for CIT training. This can be added into the Annual Report. 	

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	Ministry of Community Safety and Correctional Services <ul style="list-style-type: none"> • Correctional services continues to be engaged in the Mental Health & Addictions strategy and the Working Group on Mental Health. • Completed four “Understanding Offenders with Mental Disorders” training (one per region) last fiscal year (i.e., 2012/13). • Planning a biannual Social Work/Psychology Symposium for Oct. 2013. Agenda includes sessions on FASD and Cultural Safety. 	
9) Presentation: Community Youth Court Project	Krista Davis presented on the Community Youth Court Project.	Krista Davis to send presentation to Kelly once she has made changes to reference list. PowerPoint presentation to be disseminated to PHSJCC (along with minutes, if possible). Presentation of final results to be presented by Krista at PHSJCC conference.
10) In camera meeting for Provincial HSJCC members (excluding ex-officio reps) Criteria for provincial Organization Membership	There was discussion around approaching local committees for accountability purposes.	Sandie will help with acquiring annual report information from local committees.
11) Confirm Next Meeting Dates:	Next Meeting dates are scheduled as followed: Tuesday, September 10 th 2013 Tuesday, January 14 th 2014 Tuesday, March 11 th 2014 Tuesday, May 13 th 2014	
12) Meeting adjournment	Meeting was adjourned.	